

Utah County Beekeepers Association

Bylaws and Suggestions

Mission

- Provide a forum in which local beekeepers share ideas, discuss the culture, explore methodologies, and support one another.
- Provide education to the general public about the importance of beekeeping in Utah County and in general.
- To provide general education for all interested parties.
- To benefit local business, educational providers and most important, the beekeepers themselves.

One of the critical differences in this association is the celebration of the diversity of ideas on the way to manage beehives. This difference provides for a more open discussion in meetings and allows for the exchange of ideas so that the beekeepers can explore the methods of beekeeping that will sustain our hives for longer periods and with healthier bees. This celebration of diversity will remain as one of the cornerstones of the UCBA for the future.

Bylaws

The following bylaws are hereby written to provide a structure to the UCBA so that it can effectively realize the key concepts discussed above. The bylaws of the UCBA are as follows:

- The UCBA shall operate as a not for profit organization. The collection of membership dues is for the sole purpose of providing funds for which the UCBA can acquire goods or services that are necessary for the execution of the tenants contained herein.
- Presidential or Executive Group
The UCBA members shall elect, by majority vote, a core group of members who shall oversee the activities of the association. The core group shall consist of at least:
 - 1) President
 - 2) President Elect
 - 3) Vice-President
 - 4) Secretary/TreasurerThe UCBA members can establish other positions at the time of elections, as they deem necessary.

the election process shall consist of:

- 1) Nomination of a member for a position or a member can volunteer for the position in question;

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- 2) The nominee or volunteer must have seconded confirmation of their nomination;
 - 3) The nominee or volunteer must accept the nomination;
 - 4) The UCBA members must vote on the nominee to confirm or reject the acceptance of the nominee/volunteer. Vote process can be oral, visual or other as deemed by the members.
- The month in which elections will be held will be determined by the presidency at least 2 months in advance to allow member input and participation.

Nominees/Volunteers for Presidential position must meet the following criteria to be eligible for the position:

- 1) Must be a beekeeper or have been a beekeeper;
- 2) Must be a member in good standing (dues are current);
- 3) Willing to volunteer time, effort and other resources for the good of the association.

Nominees/Volunteers for the other positions of the Presidential/Executive group must meet the following criteria to be eligible for the position:

- 1) Must be a beekeeper, must have been a beekeeper, or must have an interest in becoming a beekeeper;
- 2) Must be a member in good standing (dues are current);
- 3) Willing to volunteer time, effort and other resources for the good of the association.

- Term length for each elected member shall be as indicated below:
 - President – 2 calendar years;
 - President elect – 2 calendar years;
 - Vice-President – 2 calendar years;
 - All other positions, 1 calendar year.
- The presidency of the UCBA shall appoint members to a board of directors' position. This board shall serve as an advisor board and shall consist of at least 2 persons, but no more than 4. The president leaving office can be included in the board as determined by the new presidency coming in and contingent on former president interest.
- Termination of Service and/or Membership Privileges:

If an elected member is unable to complete their duties due to unforeseen circumstances, they will be replaced at the convenience of the presidency by utilizing the election bylaws. During the interim, the other elected officials will perform the duties as needed.

An elected official can resign their position at anytime for any reason. Replacement of officials shall be at the convenience of the presidency by utilizing the election bylaws.

- An elected or appointed official can be removed from their position, with justification, by the presidency. Reasons for removal can include, but are not limited to:
 - 1) Inability or unwillingness to complete assigned duties;
 - 2) Illegal dealings with UCBA funds or members;
 - 3) Inappropriate behavior involving the UCBA presidency, members, students or the general public (at educational events);
 - 4) Other actions or behaviors that have negative impact on the goals of the UCBA, its presidency or its members.
- Due paying members can have their membership revoked for the following reasons; refund of dues paid will be made on a prorated basis:
 - 1) Illegal dealings with UCBA funds or members;
 - 2) Inappropriate behavior involving the UCBA presidency, members, students or the general public (at educational events);
 - 3) Other actions or behaviors that have negative impact on the goals of the UCBA, its presidency or its members.
- The UCBA reserves the right to bar any person from participating in meetings should they found to be disruptive, rude or generally disruptive to the meetings. If necessary, local police will be contacted for removal from meeting premises.

Due paying members of the UCBA may remain in a specific elected position for the specified time. Presidency members cannot serve consecutive terms in the SAME position, but can serve in alternate capacities.

- The UCBA shall hold meetings on regularly scheduled basis. The members shall determine the dates and times of these meetings. The elected officials of the UCBA shall provide the following for the meetings:
 - 1) A location free from inclement weather or incidental hazard;
 - 2) A structured program;
 - 3) Advanced notice of date, time and location to all due paying members.
- Presidential Meetings – the presidency of the UCBA shall meet no less than 4 times per year to determine meeting structure and content; develop programs; assign project teams; determine class times, dates and structure; or other official business for the UCBA. These meetings will be announced in advance and member participation can be allowed, but is not necessary.
- Predetermined and scheduled educational opportunities: the UCBA has already established their participation in the following educational opportunities for which we remain committed.
 - Utah County Fair;

- Utah State Fair;
- Others as determined by the members of the association.

While participating in these events, it is suggested that members promote the UCBA in an effort to increase publicity and membership; it is also suggested that they recognize those sponsors (businesses and individuals) that have donated goods or services for the event. Conversely, members are welcome to promote their own businesses and to hand out business cards. However, members may not sell items nor provide samples at these venues; doing so will result in possible removal from the association.

Suggestions

The following are suggestions made by the past presidencies and members for the structure of UCBA and its meetings.

- Meeting Frequency and time: currently the UCBA members have voted to hold meetings every even month on the second Saturday at 10:00AM and every odd month on the first Friday at 6:00pm. Location to be disclosed in each monthly newsletter.
- Joint activities with sister associations such as the Wasatch Beekeepers and their summer picnic or the Utah State Beekeepers and their annual dinner.
- Inclusion of members in the presidential meeting: members are welcome to attend the presidential meetings to submit ideas, suggestions, grievances or other information as needed. The communication of dates and times will be accomplished with the UCBA newsletter.
- Newsletter: the UCBA presidency will establish, publish and circulate a newsletter pertinent to the UCBA. Members are invited to submit items of interest to the newsletter (pending approval prior to publication).
- Expansion of educational resources: the UCBA does own a small number of items (books, posters, observation hive) that are free for members to utilize in the education of the public. We would like to see the numbers of these items increase so that there is a greater pool of resources for members to pull from. Members are forewarned to utilize these resources carefully, the UCBA will ask members who damage UCBA property to repair or replace those items to protect the limited funds available to the UCBA. The UCBA has the right to refuse the lending of any material to any member should problems arise. Members are encouraged to returns items as arranged or risk losing the privilege of borrowing equipment.
- Meeting program: the meetings shall have structure to them as provided by the presidency to ensure the most efficacious use of members' time. Members are advised to bring items of discussion they want included in the meetings to the presidency for review and inclusion.